## **Final Report Form**

Please use additional paper to answer the following questions, and simply attach to the back of the report.

We want to hear about the bad, along with the good. All grant report forms must be completed and returned before an applicant is considered for future funding. If the entire grant allocation has not been expended, or if you have other questions, please contact us by email: carricofamilyfoundation@gmail.com

Name of grantee organization:
Amount awarded and when:
Project title:
Dates of project:
County or Counties served by project:
Project contact name:
Phone:
Email:
Fax:

- 1. Original objective for which funds were given:
- 2. Were you able to fulfill the goals and objectives set by your organization in the grant application? If not, what impact did the project have on the stated need?
- 3. How many were served by the Carrico Family Foundation grant funds:
- 4. Can you identify anything that you and your staff or board learned as a result of carrying out this project?
- 5. Can you identify any lasting benefits to your organization, the community or recipients of service from this project funded by the Carrico Family Foundation?
- 6. Describe any unintended consequences that resulted from carrying out this project (positive and/or challenging). Can you identify any unanticipated benefits or problems encountered during the course of the project?
- 7. What changes will you be making to this project/program or within your organization as a result of what you and your board and staff learned during this project period?
- 8. Do you have any related comments or suggestions?

9. Were you able to leverage additional funds or in-kind contributions as a result of the Carrico Family Foundation grant? If so, how much? Please itemize leveraged funds below, or attach separate sheet.		
Total \$ From other foundations \$ From individual contributors \$ From government or public agencies \$ Other \$		
10. Submit a financial spreadsheet showing how grant funds were spent on your project. As per IRS regulations the financial spreadsheet must show text that reads "Carrico Family Foundation" and the award amount given, as well as how that amount was expended.		
11. Name, job title, and phone number of person completi	ing this form:	
Board Chair Signature	 Date	
Printed name		
Chief Financial Officer Signature	 Date	
Printed name		
12. Please mail the hard copy original to:		

<u>Carrico Family Foundation</u> <u>839 Alder Creek Drive</u> <u>Medford, OR 97504</u>

<u>Please DO NOT send your Final Report by any form of mail that requires a signature for receipt, such as certified or registered mail.</u>

Please attach any news publication or media stories related to this project that were published in this grant year. Photographs of the project are also welcomed and very much appreciated. We <u>do not</u> share photos, they are for our records only.